

## **Minutes of a Regular Meeting of the Heritage Conservancy Board of the Town of Clarkdale, Held on November 17, 2004 at 5:15 p.m. in the Clark Memorial Library, Clarkdale, Arizona.**

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on November 17, 2004 at 5:15 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

### **Board Members:**

Chairperson George Benatz  
Vice Chairperson Drake Meinke  
Linda McDonough  
Jesus Valdez  
Gerald Wombacher

**Staff:** Administrative Assistant Charlotte Hawken

**Others in attendance:** No one.

**CALL TO ORDER** - Chairperson Benatz called the meeting to order at 5:25 p.m. and noted that all board members were present.

**PUBLIC COMMENT** - None.

**CONSIDERATION OF THE MINUTES** - **Consideration of approval of the minutes of the regular meeting held on October 20, 2004.** Boardmember Wombacher moved to approve the as written. Boardmember Valdez seconded and the motion passed unanimously.

### **REPORTS**

**CHAIR** - Chairperson Benatz reported there would be a museum workshop by the Arizona State Library and Archives hosted by the Jerome Historical Society on December 8<sup>th</sup> and three board members have been invited to attend. Vice Chairperson Meinke, Boardmember Valdez, and Boardmember McDonough will be registered to attend.

**STAFF**- Administrative Assistant Hawken distributed flyers describing a workshop on open meeting laws on December 1<sup>st</sup> at 5:30 in the Clubhouse. The Town will pay the \$10.00 cost for dinner for anyone who wants to attend. The deadline for signing up is November 28<sup>th</sup>. She reported that she would be absent at the December 15<sup>th</sup> board meeting. Town Clerk Driscoll will take minutes and present a review of the Public Service Handbook. She reminded the Board that when attending Clarkdale Heritage Center meetings only the two Heritage Conservancy Board members who also serve on the Center Board might address issues. Other HCB members who attend may not speak to issues because of the open meetings law.

**BANDSTAND/GAZEBO** - **Consideration of the status of the bid and scope of work, the fundraising and the plaque for the bandstand.** Chairperson Benatz reported that three-fourths of the flooring and all of the cedar shingles are installed on the bandstand. The wording for the bandstand plaque is nearly ready and a copy of a photograph of the bandstand was acquired from Mike Rollins, Park Manager at the Jerome State Historic Park. The Board discussed the color of the bandstand and agreed to recommend that the redwood siding be painted a solid green stain in an attempt to match the sample of the original paint. They noted that red paint tends to quickly fade to pink.

**CLARKDALE HERITAGE CENTER**- **Consideration of the proposed lease agreement between the Town and the Center and the proposed partnership of the Heritage Conservancy Board/Town with the Clarkdale Heritage Center (Center) for events and programs (public service agreement).** Chairperson Benatz reported that the lease committee agreed on wording for the lease agreement, which is scheduled to go before the

Council on December 7<sup>th</sup>. The Board discussed the most recent changes. Vice Chairperson Meinke moved to approve the version recommended by the committee. Boardmember Wombacher seconded and the motion passed unanimously.

**TOWN BUDGET – Consideration and prioritization of possible projects, including using the \$1200 Yavapai-Apache Nation donation allotted to the Heritage Conservancy Board town budget.** The Board used a description of Hon metal shelving to discuss the shelving needs for the archive. They agreed to continue to look for appropriate shelving ideas to arrive at a total amount to be purchased from the \$1200 donation.

**CLUBHOUSE POLICY – Consideration of the town’s Clubhouse policy.** The Board reviewed the Council’s recent change of wording of the Renter’s Rules of Use on the Clubhouse Rental Policy and agreed that it would address the problems of too much alcohol being served and large events, although it is unclear how the limits will be enforced.

**WORKSESSION WITH COUNCIL – Consideration of the Heritage Conservancy Board worksession with the Town Council.** The Board discussed accomplishments to list on the board’s report to the Council.

#### **FUTURE AGENDA ITEMS**

1. Archival shelving.
2. Storage needs
3. Cataloging and tagging all Town artifacts.
4. Consideration of a proposed public service agreement reflecting a partnership of the Heritage Conservancy Board/Town with the Clarkdale Heritage Center for events and programs.
5. Planning of public celebration of the bandstand with a concert (Cottonwood Community Band playing John Phillips Souza) and a by-invitation-only luncheon afterward.

**ADJOURNMENT – With no further business, and without objection, the meeting adjourned at 7:05 p.m.**

**APPROVED:**

**SUBMITTED:**

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George Benatz, Chairperson

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Charlotte Hawken, Administrative Assistant